



Memo to: All Clubs and Life Members  
Re: Important information for Clubs and Life Members  
From: Auckland Bowls Inc  
Date: 28<sup>th</sup> June 2018

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The following information is extremely important and we would appreciate you passing it on to your club delegate for the AGM or to other appropriate persons.

Please find attached the following information:

1. Notice of meeting and Agenda for the Auckland Bowls Inc Annual General Meeting (AGM) to be held on **Monday 30<sup>th</sup> July at Mt Eden Bowling Club starting at 7.30pm**
2. Minutes of the 2017 AGM
3. Minutes of the SGM completed on the 11<sup>th</sup> April 2018
4. Nominations for President / Vice President and recommendations of the Selection Panel of Board Members for 2018 – 2020
5. Motions to alter the Constitution of Auckland Bowls as proposed by the Board
6. Auckland Bowls 2018 Annual Report (including Financial Statements)



## **AGENDA FOR THE 105<sup>TH</sup> AGM OF AUCKLAND BOWLS INCORPORATED**

NOTICE IS HEREBY GIVEN OF THE 105<sup>TH</sup> AGM OF AUCKLAND BOWLS INC TO BE HELD AT  
THE MT EDEN BOWLING CLUB AT 7.30PM ON  
***MONDAY 30<sup>th</sup> July 2018***

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### **AGENDA**

The business to be transacted at every AGM shall include:

- a. Present
- b. Apologies
- c. Notification of any items of General Business
- d. Confirmation of the minutes of the previous AGM and any SGM held
- e. Matters arising from minutes of the AGM and any SGM held
- f. Presentation of Annual Report for the financial year ending 30 April 2018
- g. Presentation of Audited Statement of Accounts for the financial year ending 30 April 2018
- h. The election of a President and Vice-President
- i. The confirmation of any appointments to the Auckland Bowls Board
- j. The appointment of a Patron and Honorary Life Members (if desired)
- k. The election of a person to the Selection Panel (Board appointments)
- l. Fixing the Membership Fee(s) and any Special-Purpose Fee(s) payable by Clubs to Auckland Bowls, having regard to the recommendation of the Auckland Bowls Board and the budget presented to support the same
- m. Fixing the maximum annual Honoraria payable by Auckland Bowls to the Auckland Bowls Board Members in accordance with 20.9 (Honoraria), only if a change to the current amount is being recommended by the Auckland Bowls Board
- n. Considering and determining any notices of motion received which propose alterations to the Constitution
- o. Considering and making recommendations to the Auckland Bowls Board as a result of any notices of motion received (not related to altering the Constitution)
- p. Items of General Business as notified.

**Please note that immediately following the conclusion of the AGM, a presentation will be made to update clubs on the various matters relating to the development and growth of the sport.**



**Minutes of the 104<sup>th</sup> Annual General Meeting of Auckland Bowls Inc  
Monday 26<sup>th</sup> June 2017, 7:30 pm at Mt Eden Bowls**

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Chairman Bruce Anderson (BA) opened the meeting and welcomed Patron Ian Birch, Rawhiti Chairman Graeme Bennett, Bowls New Zealand Vice-President Jeanette Sinclair, Life Member Kevin Hickland, delegates, observers and Board Members to the 104<sup>th</sup> Annual General Meeting.

General Manager, Phil Vyver (PV), confirmed that a quorum had been reached.

**Obituaries** – A moments silence was held for those members that have passed away in the last year. Special mention was made of Chris Salesa, Peter McKechnie, Danny O'Connor and Jean Ryan.

**Meeting Conduct** – BA Outlined that only delegates can vote / speak (one delegate per club). When speaking or moving / seconding a motion please call out name and club.

It was then agreed that all questions can be decided by a show of hands unless stated otherwise in the Constitution.

Moved: G Scott (Auckland)                      Seconded: K McMinn (Pakuranga)                      **CARRIED**

**Resolution:**

Notwithstanding that the Agenda for the AGM was not given strictly in accordance with Rule 25.3 of the Auckland Bowls Constitution, this meeting confirms that the business of the meeting be proceeded with and that the meeting is deemed to be legally constituted.

Moved: J James (Balmoral)                      Seconded: A Smith (Blockhouse Bay)                      **CARRIED**

**PRESENT:**

**Board Members:** Bruce Anderson Murray Dorreen, Michael Feek, Helen Blick

**Life Member:** Kevin Hickland

**Patron:** Ian Birch

**Delegates from:** Auckland, Balmoral, Blockhouse Bay, Bridge Park, Carlton Cornwall, Ellerslie, Epsom, Glendowie, Henderson, Hillsboro, Hillsboro Women, Howick, Kohimarama, Maraetai, Mt Albert, Mt Eden, New Lynn, Onehunga, Pakuranga, Papatoetoe Hunters Corner, Remuera, St George, St Heliers, Te Atatu Peninsula and Titirangi RSA Bowling Clubs.

**Observers:** A Moyle, S Kirwan (Balmoral), J Sinclair, G Hulst, M Hamilton, Ian Dee (Carlton Cornwall), P Hay (Mt Albert), N Watson (St George), A Williamson, M O'Keeffe (Blockhouse Bay), D Dickinson (Henderson), J Ross, G Bennett (St Heliers), G Bradford (Hillsboro), R College (Glendowie), P Murdoch, L McKay (Howick), B Grimmer (Onehunga), D Lees (Titirangi RSA), C Sullivan (Hillsboro), J Gillies (Sport Auckland), B Tutty (Maraetai), D Shackleton (Papatoetoe Hunters Corner), G Banks (Remuera).

**Staff:** Phil Vyver

**APOLOGIES:** Jill Fraser (Vice President), Grey Lynn Bowling Club, West End Bowling Club, J Jones (Pt Chevalier), J Whitelaw.

Moved: M Martin (Howick)                      Seconded: B Bradford (Hillsboro Women)                      **CARRIED**

**Notification of any items of General Business**

- Kevin Hickland – Schedule of Board Meetings
  
- Murray Lander (Remuera) – Clarification on change from 1-5 Year to 1-8 Year events

**Confirmation of the minutes of the previous AGM**

Moved: R Menzies (Ellerslie)                      Seconded: G Goodwin (Hillsboro)                      **CARRIED**

**Matters arising from minutes of the AGM and any SGM held since the previous AGM**

- Nil

**Presentation of Annual Report for the financial year ending 30 April:**

Moved: T Brunton (Pakuranga)                      Seconded: R Menzies (Ellerslie)                      **CARRIED**

BA spoke to the report and thanked the Board for their support in particular M Dorreen for taking on the roles of Chairman and President for a period of time. BA thanked the staff under the management of P Vyver.

**Presentation of Audited Statement of Accounts for the financial year ending 30 April:**

Moved: A Smith (Blockhouse Bay)                      Seconded: G Clisby (Epsom)                      **CARRIED**

It was noted that the accounts have been presented in a different way to better reflect the activity undertaken by Auckland Bowls.

**The election of a President and Vice President**

President: Jill Fraser (Carlton Cornwall)                      **ELECTED UNOPPOSED**

Vice President: Graeme Scott (Auckland)                      **ELECTED UNOPPOSED**

G Scott said he looked forward to contributing to the Board and bringing many years of experience.

**The confirmation of any appointments to the Auckland Bowls Board**

For re-election: Helen Blick; Murray Dorreen

Moved: T Brunton (Pakuranga)                      Seconded: D McKeen (Maraetai)                      **CARRIED**

**The appointment of a Patron (if desired)**

Ian Birch to remain as Patron

Moved: G Clisby (Epsom)                      Seconded: G Goodwin (Hillsboro)                      **CARRIED**

**The appointment of Honorary Life Members**

It was agreed that the vote should be carried out by a show of hands

Moved: R Menzies (Ellerslie)                      Seconded: A Smith (Blockhouse Bay)                      **CARRIED**

Graeme Bennett and Ian Birch have been nominated as Honorary Life Members.

Moved: M Martin (Howick)      Seconded: G Scott (Auckland)      **CARRIED WITH ACCLAMATION**

Both G Bennett and I Birch spoke to the meeting acknowledging the support they have received over the years and thanking the meeting for the honour.

**The election of a person to the Selection Panel (Board appointments)**

Grant Goodwin to remain on Selection Panel

Moved: R Menzies (Ellerslie)      Seconded: G Clisby (Epsom)      **CARRIED**

**Fixing the Membership Fee(s) and any Special Purpose Fee(s) payable by Clubs to Auckland Bowls, having regard to the recommendation of the Auckland Bowls Board and the budget presented to support the same:**

Proposed: Membership Fee increase to \$18.

M Martin (Howick) questioned whether Auckland Bowls needs to reduce its level of activity and look to reduce costs rather than increase the membership fee. It was noted that costs have been reduced over the past year. It was acknowledged that the event programme does need to be looked at but this requires the support of clubs. Following discussion the motion was put to the meeting.

Moved: A Moyle (Balmoral)      Seconded: G Scott (Auckland)      **CARRIED**

**Fixing the maximum annual Honoraria payable by Auckland Bowls to the Auckland Bowls Board Members in accordance with 20.9 (Honoraria)**

Moved: J Reynolds (Mt Albert)      Seconded: A Jenkinson (Glendowie) that the fee remains the same as last year.      **CARRIED**

**Items of General Business as notified.**

- K Hickland – Wants the Board to consider shifting to evening meetings as this may help to attract working age people onto the Board. BA stated they would consider this and would hope that applicants are not put off from applying for this reason.
- M Lander (Remuera) – sought clarification on the changes from 1-5 year to 1-8 year. PV stated this change has been made to the centre events but that the representative programme will remain as 1-5 year, 1-8 year and Open.

The Chairman thanked Mt Eden for hosting the AGM and all of the clubs for attending and their contributions. There being no further business the meeting closed at 8.11pm.

Signed Chairman..... Date.....  
Minutes Provisionally Confirmed

Minutes Confirmed..... Date.....



**Minutes of the Special General Meeting of Auckland Bowls Inc**  
**Monday 26<sup>th</sup> March 2018, 7.30pm at Mt Eden Bowls and then reconvened for**  
**Wednesday 11<sup>th</sup> April 2018, 7:30pm at Mt Eden Bowls**

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**PRESENT – 26 March Meeting:**

**Delegates from:** Blockhouse Bay, Carlton Cornwall, Ellerslie, Glendowie, Glen Eden, Howick, Kohimarama, Maraetai, Mt Eden, New Lynn, Remuera, St Heliers, Te Atatu Peninsula, Titirangi RSA, West End.

**Observers:** Logan Kemp (Maraetai); Gary Finnemore (Howick); Wendy Mather (Glen Eden); Joe Whitelaw (Ellerslie); Jeanette Sinclair (Carlton Cornwall); Warwick Frederikson (New Lynn).

**Board Members:** Bruce Anderson, Murray Dorreen, Jill Fraser, Helen Blick, Michael Feek

**Staff:** Phil Vyver

This meeting did not proceed as a quorum was not reached. Chairman, Bruce Anderson reconvened the meeting for Wednesday 11<sup>th</sup> April at 7.30pm and thanked everyone for making the effort to attend.

**PRESENT 11 April Meeting:**

**Delegates from:** Balmoral, Blockhouse Bay, Bridge Park, Carlton Cornwall, Glendowie, Glen Eden, Howick, Mangere, Mt Eden, New Lynn, Pakuranga, Papatoetoe Hunters Corner, Remuera, Royal Oak, Titirangi RSA, West End Bowling Clubs.

**Observers:** Ken Haycock (Papatoetoe Hunters Corner), Gary Finnemore (Howick), Gale Ngatai (Royal Oak), Allan Williamson (Blockhouse Bay), Steve Kirwan (Balmoral), Graeme Collie (Carlton Cornwall).

**Board Members:** Bruce Anderson, Jill Fraser

**Staff:** Phil Vyver

**APOLOGIES:** Central, Mt Wellington, Pringle Park Bowling Clubs, John Landrigan (Papatoetoe Hunters Corner Bowling Club)

Chairman Bruce Anderson (BA) opened the meeting and welcomed those present.

The original meeting was to be held on Monday 26<sup>th</sup> March, but a quorum was not reached at that time. In line with the constitution the meeting was reconvened for Wednesday 11<sup>th</sup> April at 7.30pm.

General Manager, Phil Vyver (PV), confirmed that a quorum had still not been reached. As required by clause 25.13b of the Constitution the meeting was delayed for 30 minutes. With no further delegates arriving the meeting was opened at **8.00pm** with those present constituting the quorum. With the delegates representing a total of 43 votes, it was confirmed that 29 votes (two thirds) is required to pass the motions.

It was then agreed that all motions can be decided by a show of hands / raising of vote card unless the vote was close, and a ballot required.

Moved: Bruce Anderson

Seconded: West End

**CARRIED**

Motions 1 -20:

Moved as a block and opened for discussion. It was noted that there was a mistake in motion 19, clause 8.2 (e) which should read “Winding Up, Dissolution & Liquidation provision that ensures that **any** remaining funds...” rather than **and**.

With this change agreed the block of motions was put to the vote.

Moved: Glendowie                      Seconded: Blockhouse Bay                      **CARRIED**

Motion 21:

Moved and opened for discussion. West End questioned whether this motion was enforceable. There was general discussion about the clause and what Auckland Bowls was trying to achieve. It was noted that it is about opening up dialogue between Auckland Bowls and the clubs before significant decisions are reached by a club.

The motion was put to the vote.

Moved: West End                      Seconded: Howick                      **CARRIED**

Motions 22 - 26:

Moved as a block and opened for discussion. It was noted that there is a suggested amendment to motion 23, clause 8.2 (m) with the addition of “or reviewed” and change to “3 months” so that the clause now reads – “Forward to the Auckland Bowls Manager a copy of the Club’s Annual Report and audited or reviewed Financial Statement not later than 3 months after the clubs financial year end”.

With this change agreed the block of motions was put to the vote.

Moved: Bruce Anderson                      Seconded: Balmoral                      **CARRIED**

Motions 27 - 29:

Moved as a block and opened for discussion. No discussion.

Moved: Blockhouse Bay                      Seconded: Papatoetoe Hunters Corner                      **CARRIED**

Motions 30:

Moved and opened for discussion. Blockhouse Bay noted there was already a process in place for setting the membership fees which in their view was adequate. There was also concern expressed that there is no cap in place and if CPI increased at a rate much higher than it currently does this would be automatically passed on to clubs.

The motion was put to the vote.

Moved: Glendowie                      Seconded: West End                      **LOST**

Motions 31 -33:

Moved as a block and opened for discussion. No discussion.

Moved: West End

Seconded: Royal Oak

**CARRIED**

Motions 34 -45:

Moved as a block and opened for discussion. Carlton Cornwall questioned whether the board should be determining the honorarium in Motion 45, clause 20.9. Following discussion, it was agreed that the wording should be altered to “recommend” rather than determine, so that the clause reads – “Subject to Rule 30 (Application of Income & No Pecuniary Profit), all Auckland Bowls Board Members are entitled to receive an annual honorarium. Prior to 1 June in each year the Auckland Bowls Board shall **recommend** what should be the maximum amount of Honoraria for the Auckland Bowls Board. If the Auckland Bowls Board considers there should be an increase, then the new maximum annual amount of honoraria for the Auckland Bowls Board Members must be approved at the AGM pursuant to Rule 25.2 (AGM Business). If the increase is not approved by the AGM, then the existing maximum annual amount of honoraria may continue to be paid.

With this change agreed the motion was put to the vote.

Moved: Bruce Anderson

Seconded: Balmoral

**CARRIED**

Motions 46 - 48:

Moved as a block and opened for discussion. No discussion.

Moved: Remuera

Seconded: Balmoral

**CARRIED**

Motion 49:

Moved and opened for discussion. No discussion.

Moved: Carlton Cornwall

Seconded: New Lynn

**CARRIED**

Motions 50 - 58:

Moved as a block and opened for discussion. No discussion.

Moved: Glendowie

Seconded: Remuera

**CARRIED**

Motion 59:

Moved and opened for discussion. No discussion.

Moved: Howick

Seconded: Pakuranga

**CARRIED**

Motion 60:

Moved and opened for discussion. No discussion.

Moved: Balmoral

Seconded: West End

**CARRIED**



Motions 61 - 70:

Moved as a block and opened for discussion. No discussion.

Moved: Remuera

Seconded: Blockhouse Bay

**CARRIED**

Motion 71:

Moved and opened for discussion. No discussion.

Moved: Royal Oak

Seconded: Glendowie

**CARRIED**

The Chairman thanked Mt Eden for hosting the SGM and the clubs for attending and their contributions. There being no further business the meeting closed at 8.43pm.

Signed Chairman.....  
Minutes Provisionally Confirmed

Date.....

Minutes Confirmed.....

Date.....

The following applications have been received for positions on the Board of Auckland Bowls and recommended for approval at the AGM:

**Independent Board Member:**

- Bruce Anderson
- Michael Feek

Both are current members of the Board of Auckland Bowls and are seeking re-appointment.

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The following nominations have been received for the positions of President and Vice President:

**President:**

- Jill Fraser (nominated by Carlton Cornwall Bowling Club)
  - Jill is the current President of Auckland Bowls

No further nominations have been received for this position.

**Vice President:**

- Graeme Scott (nominated by Auckland Bowling Club)
  - Graeme is the current Vice President of Auckland Bowls

No further nominations have been received for this position.

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**Independent Board Members** that are not up for re-appointment and are continuing to serve on the Board are:

- Helen Blick
- Murray Dorreen

## **MOTIONS to alter the Constitution of Auckland Bowls Incorporated for consideration at the Annual General Meeting to be held on 30<sup>th</sup> July 2018**

The following motions are proposed by the Board of Auckland Bowls Incorporated (ABI) for consideration by the members at the Annual General Meeting.

### **Motion 1**

#### **Clause 25.2h**

Delete the current clause which reads:

Either recording the CPI adjusted Membership Fee(s) set under Rule 14.1b or approving the Membership Fee(s) propose Fee(s) by the Auckland Bowls Board under Rule 14.1c and/or and Special-Purpose Fee(s) payable by Clubs to Auckland Bowls, having regard to the recommendations of the Auckland Bowls Board and the budget presented to support the same;

And replace it with the following:

Fixing the Membership Fee(s) and any Special-Purpose Fee(s) payable by Clubs to Auckland Bowls, having regard to the recommendation of the Auckland Bowls Board and the budget presented to support the same;

#### **Reason for the change:**

The proposed amendment to Rule 14.1 Membership Fees was not adopted at the SGM of 11 April 2018 and therefore the proposed change to Rule 25.2 AGM Business should not have adopted. The change returns the clause to how it read in the previous Constitution.

### **Motion 2**

#### **Clause 25.13a**

Delete the current clause which reads:

The quorum for a General Meeting shall be one greater than half of the Delegates entitled to vote, provided that should such number not be a whole number the quorum shall be the next whole number;

And replace it with the following:

The quorum for a General Meeting shall be thirty-three percent (33%) of the votes eligible to be cast as determined under Rule 25.12b and 25.12e, provided that should such number not be a whole number the quorum shall be the next whole number;

#### **Reason for the change:**

The two most recent SGM's have had to be rescheduled as a quorum has not been achieved on the scheduled date. Therefore, it is felt that to reduce the inconvenience of Delegates having to come out twice to address the business at hand the quorum for all General Meetings should be reduced to a smaller number. The current Rule determines the quorum based on the number of Clubs represented by their Delegate. Under the Constitution adopted on the 11 April 2018 votes can now be cast both by Clubs represented by their Delegate and by each Auckland Bowls Board member present at the meeting. Therefore, a quorum based on the number of potential votes eligible to be cast is more appropriate.

## Motion 3

### Rule 31

Add a new clause which reads:

**31.3 Restrictions:** No addition to or alteration of Rule 4 (Objects), Rule 30 (Application of Income & No Pecuniary Profit) and Rule 33 (Dissolution & Liquidation) shall be made which affect the charitable nature of Auckland Bowls. The provisions and effect of this Rule shall not be removed from this Constitution and shall be included and implied into any document replacing this Constitution.

#### Reason for the change:

Auckland Bowls is applying to the Commissioner of Inland Revenue for charitable status. Charitable status means we will no longer be liable for Fringe Benefit Tax which costs approximately \$10,000 per year. The above clause is required to be inserted into our Constitution for charitable status to be granted.

## Motion 4

### Rule 31

Add a new clause which reads:

**31.4 Change of Status:** The restrictions imposed under Rule 31.3 shall apply to Rule 4 (Objects) and Rule 33 (Dissolution & Liquidation) only if Auckland Bowls is granted Charity Status and will only continue to apply while Charity Status is maintained. The restriction imposed on Rule 30 (Application of Income & No Pecuniary Profit) will always apply, with or without Charity Status.

#### Reason for the change:

This new clause ensures that the restrictions specified in Rule 31.3 and required to be inserted into the Auckland Bowls Constitution by Inland Revenue will only apply if Charity Status is granted and maintained.

## Motion 5

### Clause 30.2

Amend this clause by deleting the last sentence which reads:

The provisions and effect of this Rule shall not be removed from this Constitution and shall be included and implied into any document replacing this Constitution.

#### Reason for the change:

This provision is being incorporated into an enhanced provision being added to Rule 31 Alterations to the Constitution (as above).

## Motion 6

### Rule 33.3

Amend sub-clause 33.3b by adding an “and” at the end.

Then, add a new sub-clause which reads:

33.3c is a registered charity and/or accepted by Inland Revenue as a donee organisation.

The full clause then reads:

*33.3 **Distribution:** If upon the liquidation, or dissolution of Auckland Bowls, there remains, after the satisfaction of debts and liabilities, any property whatsoever, that property shall not be paid to or distributed among the Members of Auckland Bowls, but shall be given or transferred to some other body that:*

*a. operates substantially or primarily for the purpose of promoting the Game of Bowls as an amateur sport conducted for the recreation and benefit of the general public; and*

*b. does not allow any part of its income or other funds to be used for the pecuniary profit of any individual; **and***

*c. is a registered charity and/or accepted by Inland Revenue as a donee organisation.*

#### **Reason for the change:**

This is further requirement of Inland Revenue for charitable status to be granted.