

**MINUTES OF MEETING OF THE BOARD OF MANAGEMENT OF AUCKLAND BOWLS INC
HELD AT MT EDEN BOWLING CLUB
On Monday 23rd July 2018 at 1.30pm**

Present: Michael Feek (MF) - Chair, Bruce Anderson (BA), Jill Fraser (JF), Murray Dorreen (MD), Greame Scott (GS), Helen Blick (HB); Phil Vyver (PV).

Apologies: Nil

Minutes of the Previous Monthly Board Meeting held on 25th June 2018

The minutes of the Board meeting held on **25th June** were approved as a true and accurate record.
(MD / HB – unanimous)

Matters arising from the minutes:

- Ellerslie – Phone conversation with Bob Menzies. Still waiting on written report as promised. PV to follow up.
- Coaching Assoc – Initial meeting held with executive. Further meeting to be held this week to finalise agreed roles.
- Staff Plans – PV confirmed this has been reviewed and discussed with staff against Annual Plan. Further individual meetings to be held. PV to review against Position Descriptions. Confirmed there is a clear delineation between Marketing role and Club Development role.
- Database – Underway now that Paul is back from leave.

Correspondence

Inwards and outwards tabled.

Matters arising:

- Independent Selector role – Discussion held on the formation of the position following some feedback. Agreed to continue with the structure on the basis that the panel of 3 will work together to make the squad selections. PV and MF to compose reply as required.
- Patron – Agreed that the Board is very happy for I Birch to continue as Patron.
- Regional Forum – confirmed that this needs to happen in August prior to the Bowls NZ AGM. PV to contact board before finalising date.
- Bowls NZ Motions for AGM – It was agreed that Auckland Bowls should vote in favour of Motions 1-14. Vote against the Central Otago motion. Vote in favour of the Auckland motion. Vote in favour of the Canterbury motion.

Further discussions should be undertaken with the Clubs regarding the motion to change the fee structure. It was agreed that the Board is generally in favour of the proposed change. The appointments to the Bowls NZ Board were noted.

It was moved that the inwards correspondence be received and the outwards approved.
(GS / JF – unanimous)

Finance Report

PV led discussion about the June 2018 Financial Accounts.

Matters arising:

- FBT – answer from IRD is still pending.
- Cost of website has been capitalised
- Graeme Clisby (Epsom) has confirmed his interest in the finance committee. It was moved that G Clisby be appointed to the Finance Committee and become the Chairman, with MF and GS as the other committee members. **(BA / JF – unanimous)**

Moved... That the financial report be received and accepted **(MF / JF – unanimous)**

Events and Operations Report

Matters Arising:

- New Operations Committee in place and held their first meeting this morning. First task over the next month or so is to confirm the Conditions of Play for the Auckland events for 2018-2019.

Moved... That the events and operations report be received and accepted **(GS / HB – unanimous)**

BWCT

PV noted that the Dark Horse termination date is set as 6 August, but subject to license approval from DIA. Need to try and get more venues with the trust soon to be down to one venue.

The updated grants list was noted.

Presidents Report

The report was received with thanks **(GS / HB – unanimous)**

General Items for Discussion

Values:

It was agreed to bring this discussion up as part of the next set of discussions on the Strategic Plan direction.

Avondale Bowling Club:

After discussion the following was resolved:

- Letter of thanks to be sent to Gerard for the work he has done to date and confirming that the Terms of Reference document states he is working in place of the Avondale Board. It was also confirmed that Gerard should continue in his role as Commissioner.
- Gerard and PV to discuss suitable resolutions to begin the process of selling the assets and winding up the club. Resolutions to be approved by the Board before progressing any further.
- It was approved to continue and conclude the process of terminating the membership of those former members who have not paid their fees by the stated due date. **(BA / GS – unanimous)**
- It was also noted that the hearing for a new liquor licence was scheduled for the 6th August with an answer expected by the end of August.

Targeted Populations:

The report from Sport Waitakere was received. PV to consider where to now, with some good results achieved and some challenges noted in the report.

Club Development Agreements:

PV to follow up and report back to confirm that the changes to the agreements noted last month have in fact been initiated.

Review – PV to complete 12-month review from clubs that received funds in the last financial year and report back next month.

A general discussion was held on the overall strategy. It was agreed that a review is required to ensure that the funds are being allocated in the best way possible, contributing to the growth and development of the sport.

Future consideration – It was agreed that future agreements could include a general clause around entries / support for Auckland Bowls events.

Group 2 and Group 3 – Blockhouse Bay, New Lynn, Pringle Park and Te Atatu Peninsula. Several inconsistencies were noted in the KPI clauses – in particular relating to participation and membership growth – need to look at a specific number rather than percentages and they need to be realistic and achievable. Named schools need to be reviewed – Avondale College could be added.

The agreements for Groups 2 and 3 were approved subject to the above clauses being amended and then reviewed and agreed by MF. **(BA / JF – unanimous)**

Group 10 – St Heliers, Glendowie and Kohimarama. As per the above discussion, need to review the documents further to ensure the targets / measures are appropriate. Further discussions are required with each of the clubs in relation to the paid solution. Marketing budgets were approved in principle, subject to agreement around the paid position. PV to discuss with the clubs and refer back to the Board for final sign off.

General Business

Nil

The Next Meeting will be held:

Following the AGM on Monday 30th July 2018

With no further business, the meeting closed at 6.15pm

Signed Chairman _____

Date _____